

JUNIOR CONSULTANT ROLE PROFILE

Summary

The Junior Consultant works as part of the Blueprint team to provide project delivery support to our clients. Project work is varied and can be based on the client site or in the Blueprint office. Blueprint clients are organisations who deliver exciting and challenging capital projects and have a need for Blueprint services in either supporting delivery and/or changing project delivery working practice.

At Blueprint, our values are at the core of everything we do - we eat, sleep and breathe them - which means they are implicit. We encourage our people to embrace these values and apply them both when working with the wider team and delivering client projects.



INTEGRITY

We do the right thing by our clients and our people



NURTURE

We nurture our team and care about our clients and our legacy



CURIOSITY

We're never afraid to question and we're always hungry to learn, innovate and improve



AMBITION

We are ambitious for our clients and our people, committed to growing the right way



Key Features of the role

The Junior Consultant has a range of opportunities within Blueprint whether progressing a career within Project Controls, Project Management, Commercial Management or assisting with managing the wider business.

Within Blueprint, the Junior Consultant will work in and develop in one or more of the following technical disciplines:

- ✓ PROJECT PLANNING
- ✓ ESTIMATING
- ✓ COST CONTROL
- ✓ RISK MANAGEMENT
- ✓ CHANGE MANAGEMENT
- ✓ REPORTING AND DATA ANALYTICS
- ✓ PROJECT, PROGRAMME & PORTFOLIO MANAGEMENT (P3M)
- ✓ COMMERCIAL MANAGEMENT

In addition to the technical discipline areas, as a Junior Consultant the post holder will have the opportunity to gain experience and develop skills in Business Management, Bids & Sales Management and internal project delivery.

In supporting the delivery of client work, the post holder will work within a team focussed on delivering to the client's quality expectations. Projects are varied and often challenging, and the post holder must be able to demonstrate that they are able to remain calm under pressure, think objectively, listen to others and uphold Blueprint values at all times.

Client work will often be based at the client's site and will give the consultant exposure to many different working environments into which the post holder will need to adapt and quickly take on the culture of that organisation.

Knowledge & Attributes

To start working with Blueprint in this role it is a requirement that the potential post holder can demonstrate the following;

- ✓ GOOD COMMUNICATION SKILLS
- ✓ EXCELLENT MS OFFICE SKILLS
- ✓ HIGH LEVEL OF NUMERACY AND EXCELLENT ANALYTICAL SKILLS
- ✓ BASIC KNOWLEDGE OF PROJECT MANAGEMENT SOFTWARE AND TOOLS
- ✓ AWARENESS OF THE LEVEL OF INTERACTION REQUIRED WITH THE PROJECT TEAM FUNCTION TO SUPPORT THE SUCCESSFUL DELIVERY OF PROJECTS
- ✓ AWARENESS OF COMMERCIAL ARRANGEMENTS ON PROJECTS OR IN BUSINESS
- ✓ THE ABILITY TO SUMMARISE AND PRESENT FINANCIAL DATA FOR MANAGEMENT USE
- ✓ RELEVANT EXPERIENCE IN A PROJECT DELIVERY ENVIRONMENT
- ✓ CUSTOMER FOCUSED WITH AN UNDERSTANDING OF THE IMPORTANCE OF THE ROLE AND ITS IMPORTANCE IN DELIVERY OF EXCELLENT CUSTOMER SERVICE
- ✓ ADAPTABLE WITH A WILLINGNESS TO RESPOND POSITIVELY TO NEW WAYS OF WORKING

Qualifications & Experience

- ✓ MINIMUM OF HNC/HND IN A RELEVANT DISCIPLINE OR DEMONSTRABLE EQUIVALENT EXPERIENCE
- ✓ SOME EXPERIENCE IN A PROJECT CONTROLS, PROJECT MANAGEMENT, COMMERCIAL MANAGEMENT OR PROJECT DELIVERY ENVIRONMENT

